Care WP Theme 3.0 User Manual

MNKY Studio

http://themeforest.net/user/MNKY
info@mnkystudio.com
forum.mnkystudio.com

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Thank you so much for purchasing our theme. Although we tried to make it very easy to use, please read our tutorial to set up your new website properly with all available features. This tutorial will guide you through most important elements of our theme.

IF YOU HAVE ANY QUESTIONS, COMMENTS OR SUGGESTIONS PLEASE VISIT OUR SUPPORT FORUM AT:

http://forum.mnkystudio.com/

Installing and setting up the theme

1. Theme installation and activation

Automatic installation

1. Download ZIP package from Themeforest and unzip it.
2. In unzipped folder you will find *care.zip* file. Do not unzip it one more time.
3. In your Wordpress Dashboard navigate to *Appearance > Themes*.
4. Click on *Install Themes*, click Upload and browse the *care.zip* file and click *Install Now*.
5. After installation is complete click on *Activate Theme*. Theme is now installed.

Manual Installation

1. Download ZIP package from Themeforest and unzip it.
2. In unzipped folder you will find *care.zip* file. Unzip it one more time.
3. Simply put unzipped theme folder into your *wp-content/themes* directory.

2. Preparing Theme Options panel

Theme options will be automatically imported with installation. You can start using everything right away.

3. Setting Home Page

Go to *Settings->Reading* and select which page to be your home page and which to be the blog.

4. Importing Demo Content*

**This step is optional*

If you want to make your website look similar to live preview, you can import Demo Content file. To import demo content use *Tools->Import->Wordpress* in your dashboard. Then browse the ***care-demo-content*** xml file in Demo_content folder inside your download package.

NOTE: Only the content will be imported. You will have to set widgets and also create sliders per instructions.

5. Installing google fonts.

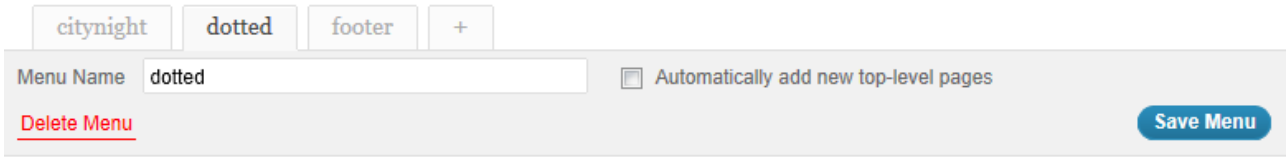
To install **google fonts** open google fonts folder in your download package and install a plugin located in the folder. Go to Plugins > Add New and browse the zip package.

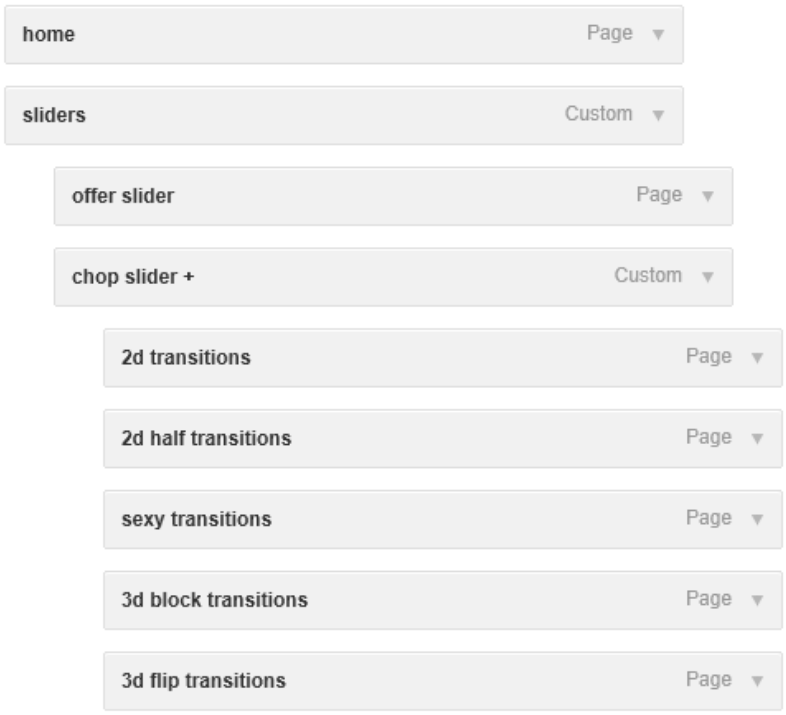
6. Creating Menus

Care Theme is using Wordpress Menus, that means you can easily control them with handy drag and drop interface.

To create menus for your navigation follow these steps:

1. In your Wordpress Dashboard navigate to *Appearance > Menus*.
2. To create new menu enter a name for it and click *Create Menu*.
3. Now select pages you want to appear in menu and click *Add to Menu*.
4. Now when the pages are added to your menu drag them to change order as you like; to create sub menu just drag menu item slightly to the right and Wordpress will place it as sub menu.





5. When ready click *Save Menu*.
6. Select your menu in *Theme Locations* dropdown and click *Save*.

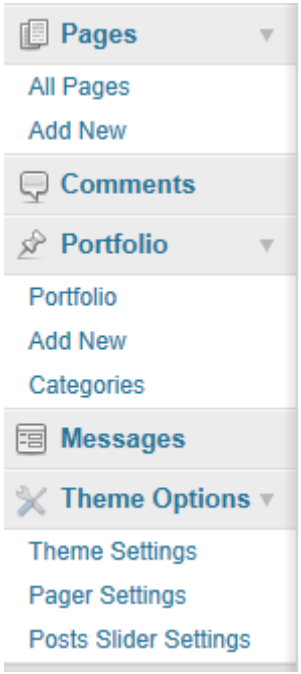
BASICALLY THEME IS NOW SET AND YOU CAN START CREATING YOUR CONTENT.

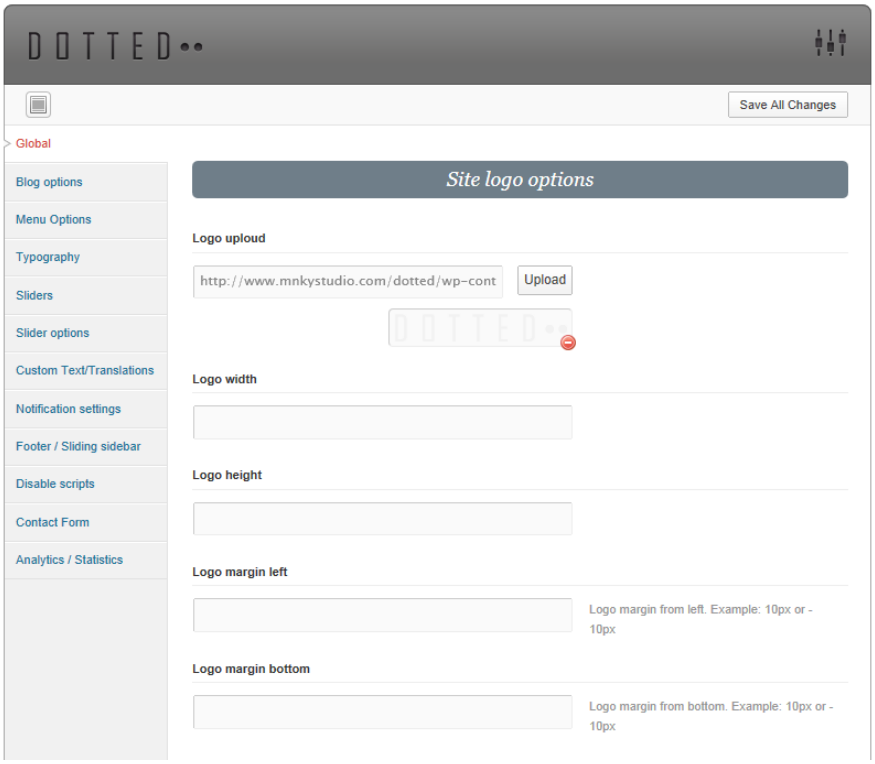
Managing content and using theme features

1. Theme Options

Most features of the theme are manages in *Theme Option* panel. It can be accessed in your dashboard under *Theme Options->Theme Settings*.

Settings are divided into categories for easier navigation. And have commentaries where some explanation is needed. Take a little time to explore options and possibilities before starting other steps.





2. Choosing page templates

Care theme has multiple choices of page templates; each of them can have different headers, sidebars, colors and footers. You can choose from available templates when creating a page or post.

a. Page templates

Available page templates:

1. Full width template (default template) – page template with no sidebar
2. Right sidebar template – page template with right sidebar
3. Left sidebar template – page template with left sidebar
4. Sortable portfolio 1 column – displays your portfolio entries; sortable by categories.
5. Sortable portfolio 2 column
6. Sortable portfolio 3 column
7. Sortable portfolio 4 column
8. Paged portfolio 1 column – displays portfolio entries; can use pages; you can select category to display.
9. Paged portfolio 2 column
10. Paged portfolio 3 column
11. Paged portfolio 4 column

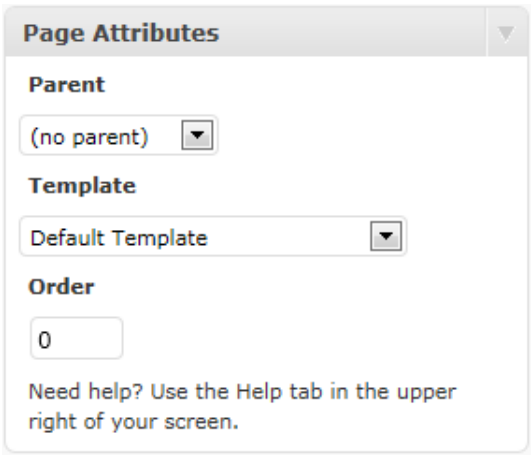
Special layout:

Dot menu – displays defined dot shapes for first level menu. Please read Creating Dot Shapes section for more info.

Applying page template:

1. In your *Edit Page* (the page you get when you click Add New or edit existing page) section under *Page Attributes* in *Template* dropdown choose a template you need.

2. Now *Update* your page and template will be applied.



b. Blog and post templates

Blog and single post layout is managed under:

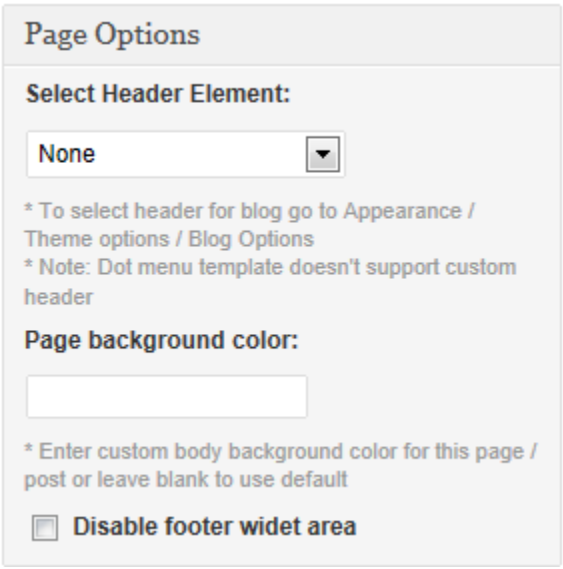
Theme Options -> ThemeSettings -> Blog Options -> Blog / Single post layout

Choose your settings there

3. Setting headers, custom background colors and managing footers

With care theme you have the ability to select custom header element for every page, blog, single post and portfolio entry.

*For Blog page modifications go to *Theme Options -> Theme Settings -> Blog Options* after reading instructions below.

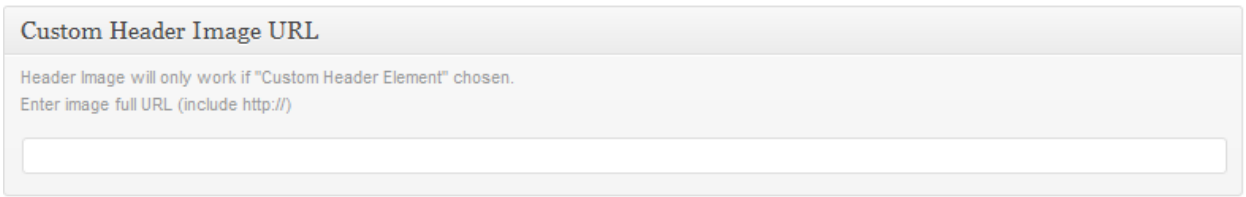

Page Options
Select Header Element:
None
* To select header for blog go to Appearance / Theme options / Blog Options
* Note: Dot menu template doesn't support custom header
Page background color:
* Enter custom body background color for this page / post or leave blank to use default
Disable footer widet area

a. Header

To select header for your page or post just use *"select header element"* in *Page Options* on top right.

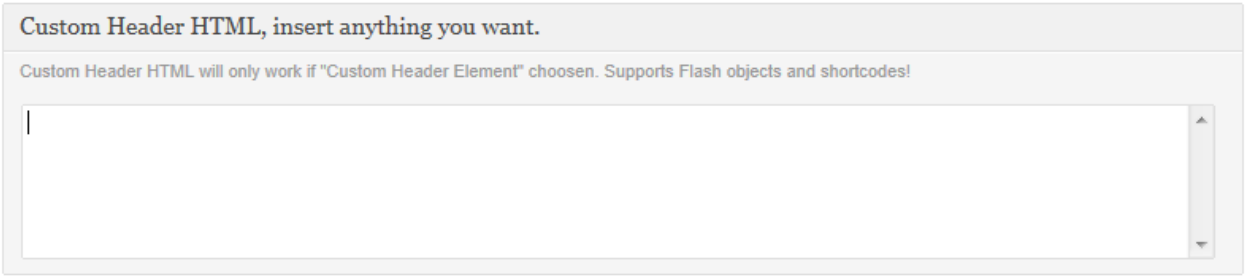
1. If you select *"None"* the page will have only the title.
2. *Post slider, Orbit slider, Offer slider* – will bring the appropriate slider to the page. About setting up sliders read Sliders section.

3. *Image header* – allows you to upload image to the header section that will be automatically fit to the screen width.



Make sure your inserted file URL ends with image extension, not the attachment id.

4. *Custom header element* is the most universal option. When selected the Custom Header HTML field becomes active. It is also located below content input field.


Custom Header HTML, insert anything you want.
Custom Header HTML will only work if "Custom Header Element" choosen. Supports Flash objects and shortcodes!

- When you choose custom header element and leave the field empty your page will display nothing in header, page title also will not be displayed.
- You can enter into custom header field anything you want. Check out theme live preview page for some examples. It can be either your custom code or sliders that are used as a shortcodes:
    1. Nivo slider
    2. jCarousel Slider
    3. Chop slider

    For more information about using sliders refer to *Sliders* section.

b. Custom page background color

You can choose specific background color and disable footer area for specific page, while all other pages will have their default settings. Just enter color #HEX code in *"Page background color:"* field. Visit http://www.colorpicker.com/ to find your color.

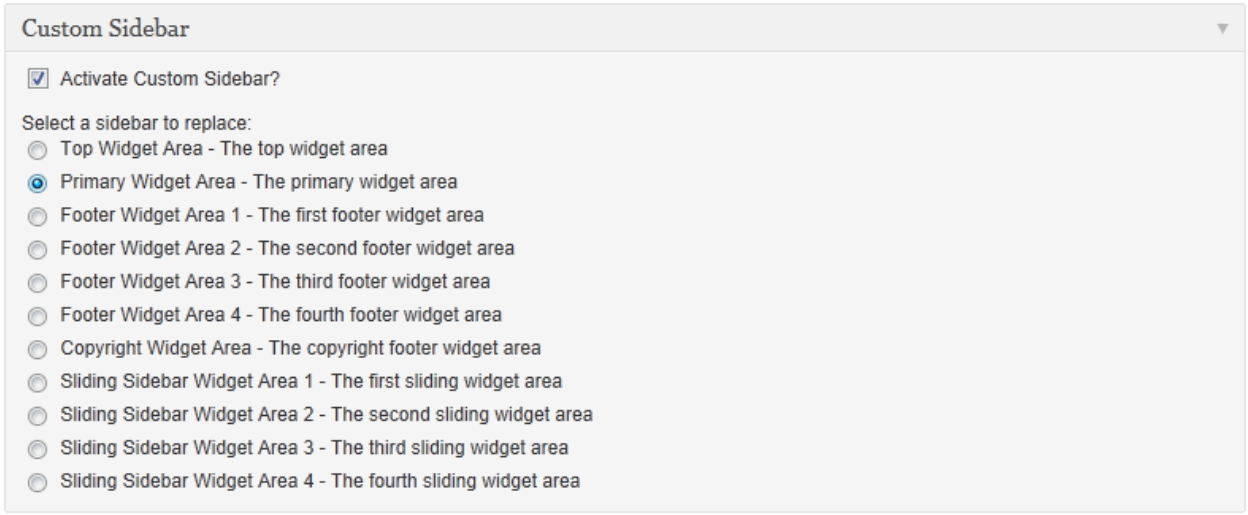
a. Disabling footer for specific page

Just check *"Disable footer widget area"* for page you are on, it will be disabled only for that page, others will still have it.

4. Custom sidebar for pages

By default all pages with sidebar will have widgets you placed into in *Primary Widget Area*. This widget area will also be used for Blog (also category, tag) and single post pages. For any other page you create you can define custom sidebar.

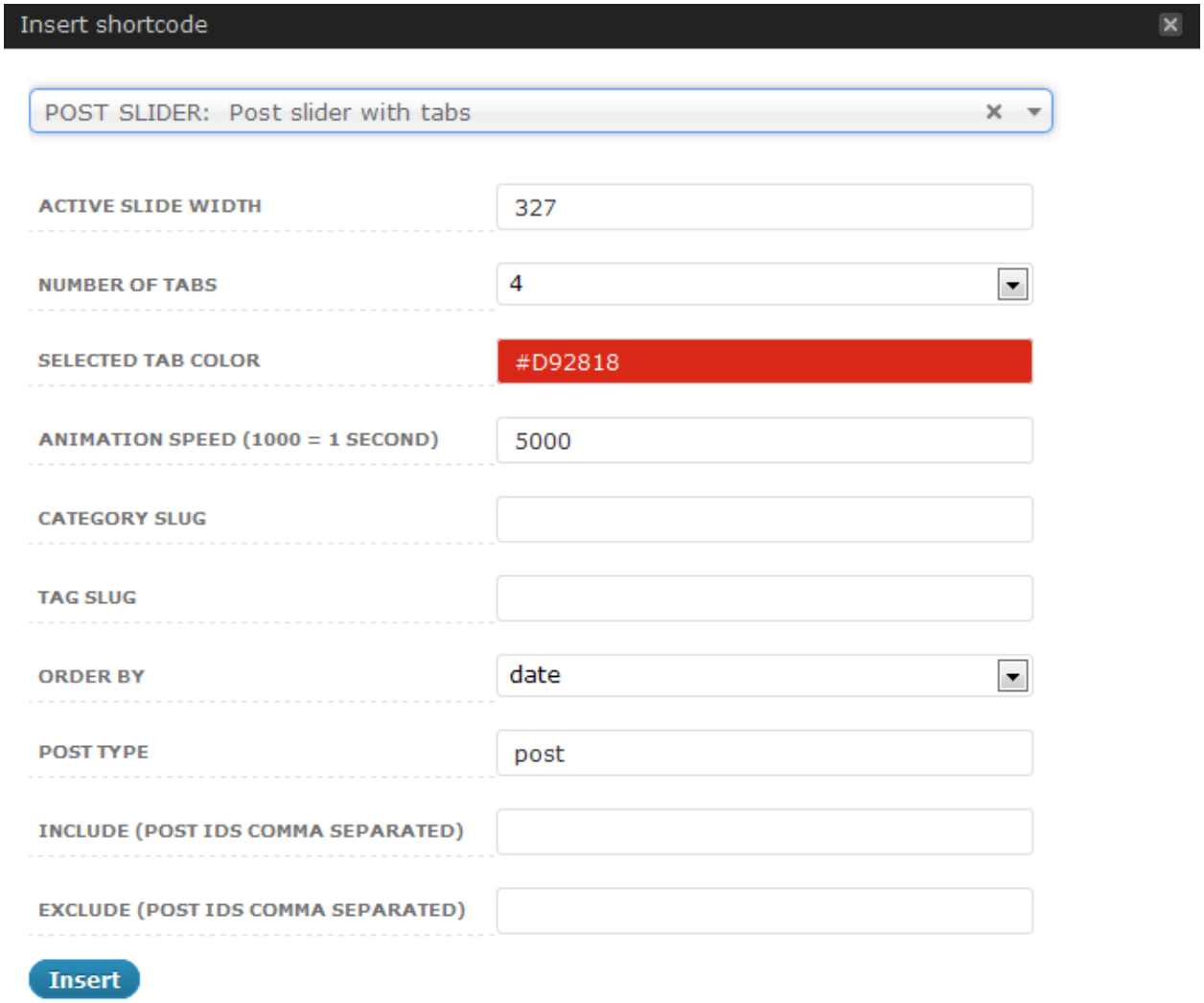
1. To set custom sidebar in *Custom Sidebar* panel check *Activate Custom Sidebar* and choose which sidebar you would like to replace. It is located below content input field.


Custom Sidebar
Activate Custom Sidebar?
Select a sidebar to replace:
Top Widget Area - The top widget area
Primary Widget Area - The primary widget area
Footer Widget Area 1 - The first footer widget area
Footer Widget Area 2 - The second footer widget area
Footer Widget Area 3 - The third footer widget area
Footer Widget Area 4 - The fourth footer widget area
Copyright Widget Area - The copyright footer widget area
Sliding Sidebar Widget Area 1 - The first sliding widget area
Sliding Sidebar Widget Area 2 - The second sliding widget area
Sliding Sidebar Widget Area 3 - The third sliding widget area
Sliding Sidebar Widget Area 4 - The fourth sliding widget area

2. When you do so a new sidebar for your page will be created in the *Appearance>Widgets*.
3. New sidebar will have the name of the page where it was created.
4. Just drag and drop widgets to your new sidebar.

5. Shortcodes

Shortcodes are managed using shortcode panel. To access it, just click on icon shown below. It is available in both visual and HTML mode.



Now just choose your shortcode from dropdown menu and list of options for it will appear. Configure it as you want and press insert. When you press shortcode icon once again, it will open previous used shortcode in case you want to continue inserting them, for example it is very useful for columns.

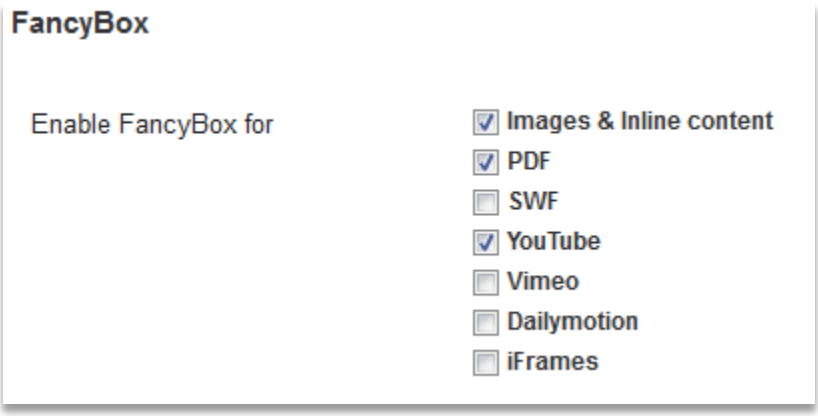
6. Fancy box (Lightbox)

Care theme has integrated powerful lightbox that supports: Images & Inline content; PDF; SWF; YouTube; Vimeo; Dailymotion and iFrames. It offers various settings, but there are only basic ones you have to set in most cases.

For Fancy box settings go to *Settings->Media* and you will find *FancyBox* section there.

Just check media type you would like to enable fancybox for and press *Save Changes* below.

Once enabled and saved advanced settings will appear for media type selected. If you want you can modify settings there.

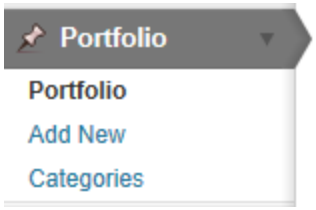


7. Portfolio

To set it up follow this steps:

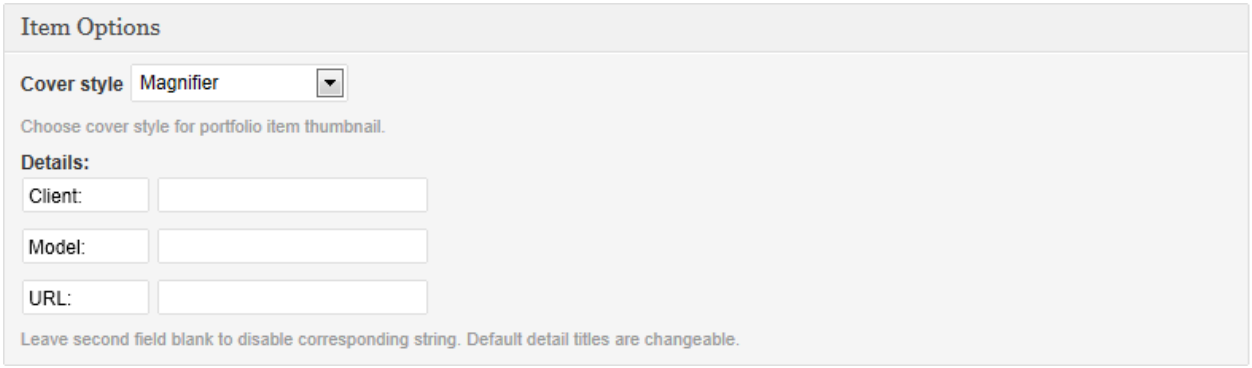
a. Adding portfolio items

1. In your Dashboard find *Portfolio* section.
2. Go to *Categories* and create new category e.g. *Print works*.
3. Now got to *Add New* and add your portfolio item. Featured image will be used for preview in portfolio.
4. Now create your portfolio by adding items.



b. Managing single items

1. Set *featured image* for your portfolio entry. It will be used on portfolio page.
2. Choose *Cover Style* for your item *in Item Options* tab. Some cover effects can have excerpt, enter text you want to appear there in *Excerpt* field. If it is not active, select *Screen Options* on top right of the page and check *Excerpt*. See the live preview on ThemeForest for example.



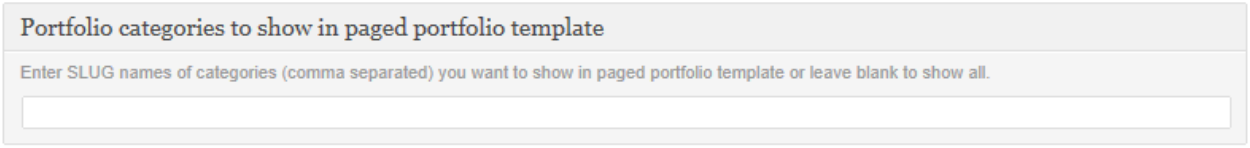
3. If you want enter *details* for your item. If left blank nothing will appear. You can also freely change text in the first field.

c. Sortable portfolio

1. When creating a page choose one of the portfolio templates which are not beginning with Paged.
2. All portfolio categories you have will be displayed on the page.

d. Paged portfolio

1. When creating a page choose one of the portfolio templates which begin with Paged.
2. If you want to define which category to display find the tab seen below:


Portfolio categories to show in paged portfolio template
Enter SLUG names of categories (comma separated) you want to show in paged portfolio template or leave blank to show all.

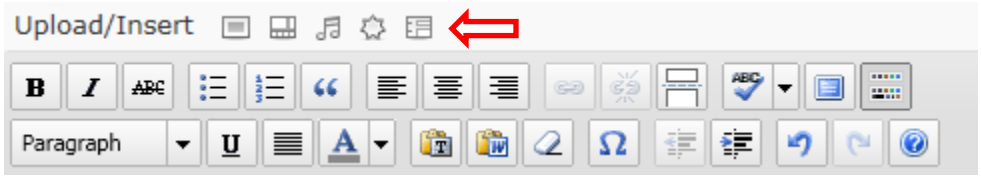
3. Enter slug names of categories which you want to be displayed on the page.
4. You can find slug names for categories in portfolio categories section:

Name	Description	Slug	Portfolio	ID
interior		interior	4	18
nature		nature	3	22
sunsets		sunsets	3	15
Name	Description	Slug	Portfolio	ID

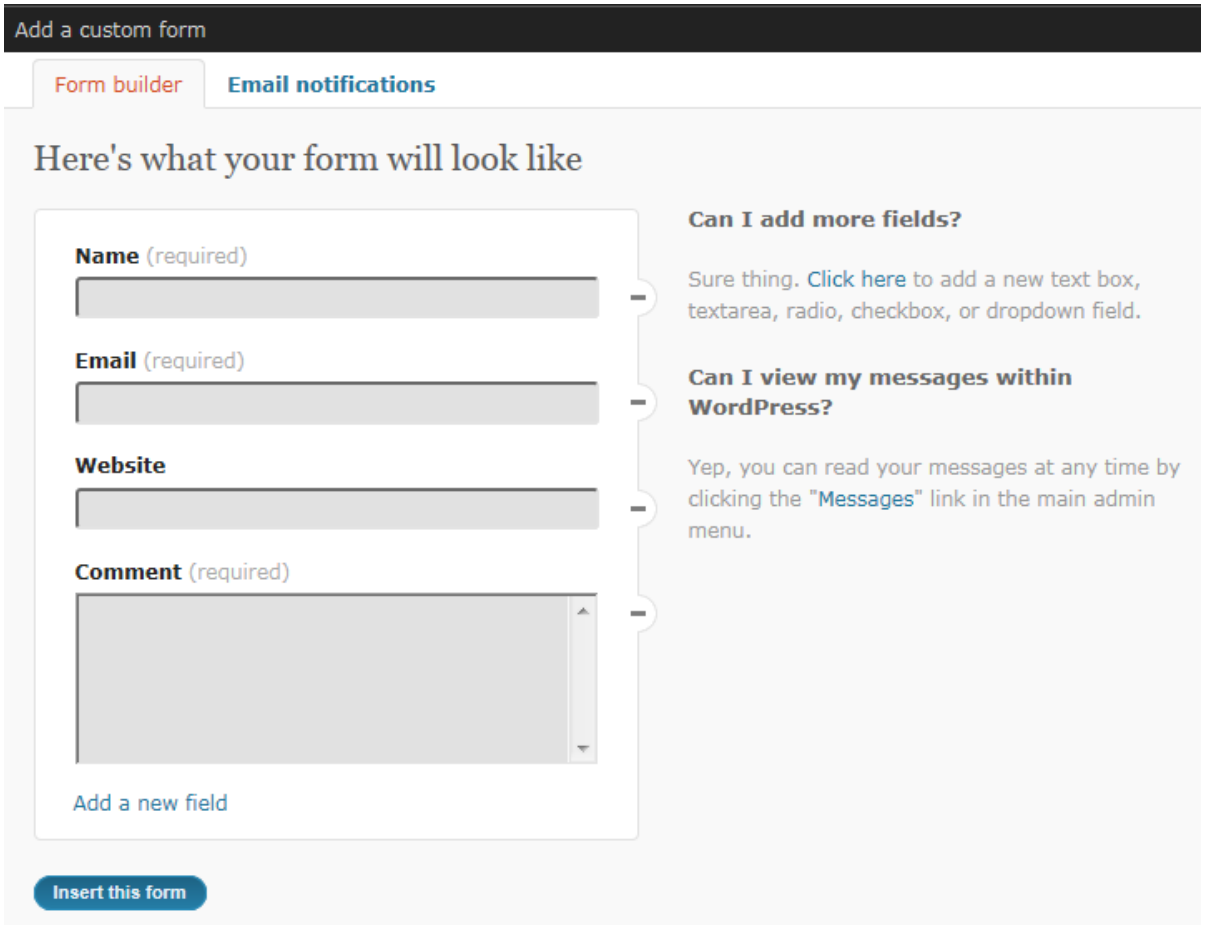
8. Contact form

Care theme comes with built-in contact form that can be easily added to any post or page.

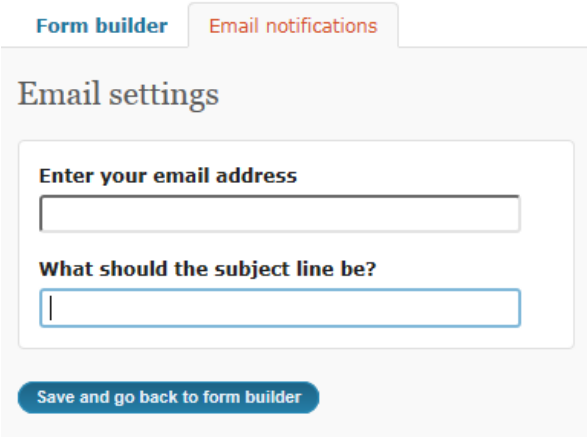
1. In your page or post edit page click on the *Add custom form* icon.



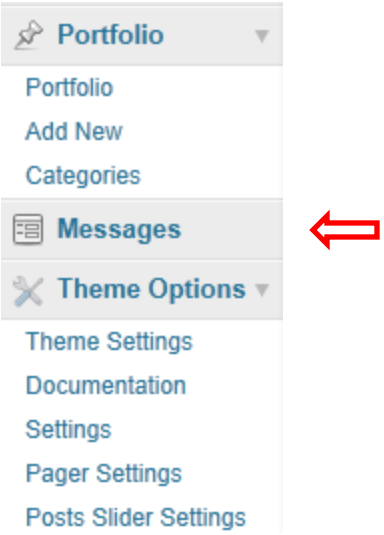
2. In the form builder add, remove and choose field types.


Add a custom form
Form builder
Email notifications
Here's what your form will look like
Name (required)
Email (required)
Website
Comment (required)
Add a new field
Insert this form
Can I add more fields?
Sure thing. Click here to add a new text box, textarea, radio, checkbox, or dropdown field.
Can I view my messages within WordPress?
Yep, you can read your messages at any time by clicking the "Messages" link in the main admin menu.

3. Open Email notification tab and enter e-mail address where messages will be sent to.



4. Also there is *Messages* section in the Dashboard where all your messages will be saved. If you left *Enter your email address* field blank, messages will be stored in this sections and sent to the email you have entered in *Settings->General*. If email address is present messages will be both sent to your email and stored in this section.



Sliders

1. Offer slider

Offer slider is controlled in *Theme Settings*. Parameters for it can be set in *Slider Options* ***and*** new slides added and managed in *Sliders* tab.

a. Setting slider parameters

The size of this slider and most options for it are defined by default. You can change slide delay and background color. (In live preview Slide delay is 4000 and background color #ffffff)

Adding slides

In *Sliders* tab under *Theme Settings* you should press *Add Slide button*. Just enter information in fields you want; all fields are optional, but Image URL is strongly recommended.

Repeat steps until you create all slides you need and then click Save All Changes.

Orbit slider

Orbit slider is also controlled in *Theme Settings*. Parameters for it can be set in *Slider Options* ***and*** new slides added and managed in *Sliders* tab.

b. Setting parameters

Parameters can be set in *Slider Options* in Orbit Slider options. Each option has a description next to it and also options have their default values, which will be used in case you leave them empty.

c. Adding slides

Follow the same steps as for Offer Slider.

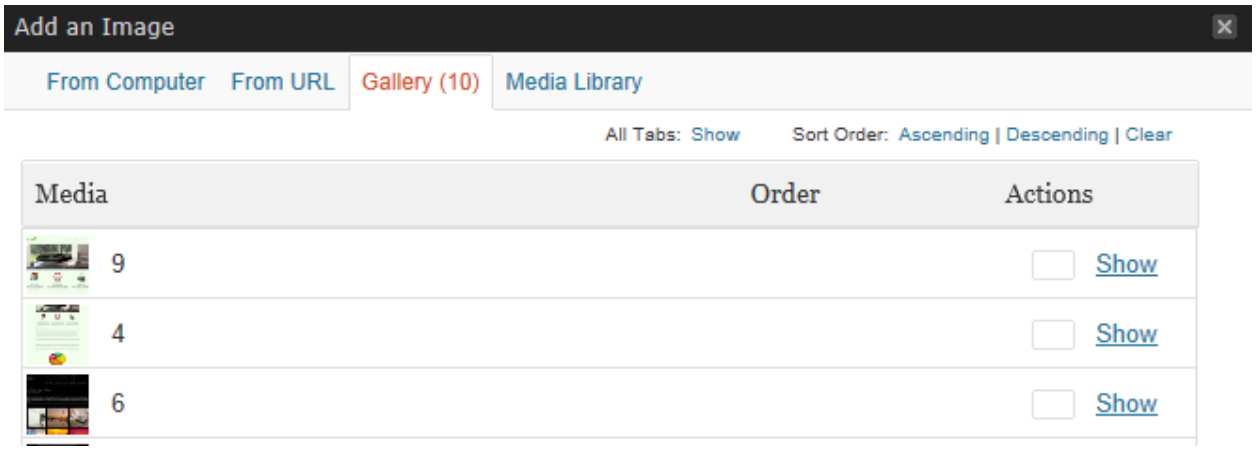
2. Nivo slider and jCarousel slider

Nivo and jCarousel sliders are used as a shortcodes, this means you can put them anywhere in the content or in the header area. Just open shortcode panel and configure your slider.

a. Adding slides

Slides to the slider are populated by the images attached to the post. The Post/page ID setting is not required when creating a slider in shortcode panel; it specifies which post attached images should be used.

If left blank it will grab images you attached to current post. It means if you upload images while editing current post or page, they will be attached to that post (they will appear in wordpress gallery tab when adding image).



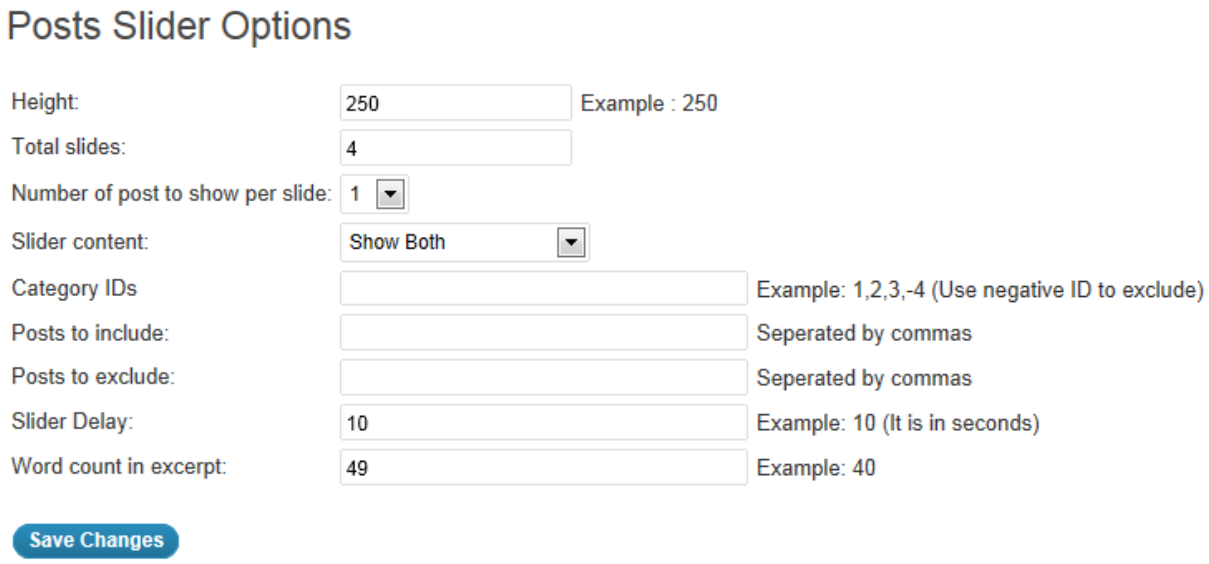
If you specify ID, then images will be taken from post/page you specified.

PLEASE READ HEADER SECTION FOR INFORMATION ABOUT HOW TO INSERT SLIDER SHORTCODE INTO THE HEADER AREA.

3. Post slider

a. Setting parameters

To set up Post Slider in your dashboard go to *Theme Options->Post Slider Settings*. Below is the screenshot of settings in live preview. These fields are recommended to be filled.



b. Adding slides

If you select to show post thumbnails or “show both” parameter for slider content, then you will need to add images to the slider. The slider will take featured images added to the post.

You can read this article, if you do need help setting featured image:

http://en.support.wordpress.com/featured-images/

Tips & Troubleshooting

1. Copyright area (bottom bar)

To add copyright text to your site go to *Appearance->Widgets* and add text widget with your text to a Copyright Widget Area.

To add bottom menu, go to *Appearance->Menus* and set menu for a Footer Navigation.

2. To Top Button

To add to top button add a custom menu item to a footer navigation's menu and enter : *#top* as an URL.

3. I have reset theme options what should I do? / You still have theme options from your previous theme.

Open *care/functions/theme_options/theme_options_data* and download two files you find there to your computer or find them in downloaded package.

Now delete them from the folder.

Go to your dashboard and refresh, you will see Settings tab tor theme options. Go to *Setings->Import* and copy all the content form .txt (not xml just txt) file you downloaded to the Theme Options Data field and click Import data.

All should be good

4. Nivo slider and jCarousel not showing images

First you have to make sure images are attached to the post, so they are present in gallery section of the post. And you can see that in media library next to the image.

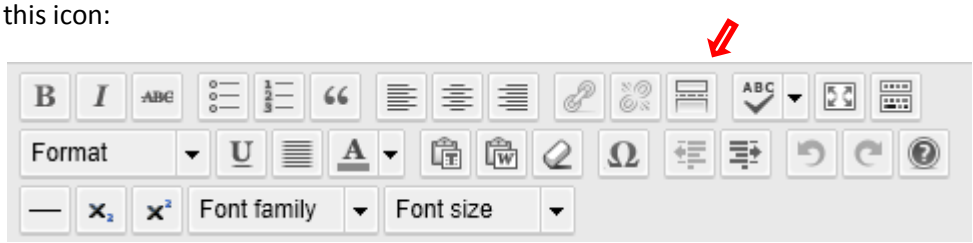
Then try setting localnews/functions/shortcodes-ultimate/lib/cache folder 755 or 777 permisions.

6. Divide post or page into multiple pages

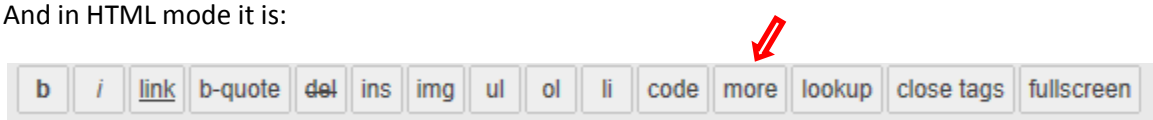
To divide post or page into pages add <!--nextpage--> where you want page to end.

7. Add “Read More” to the post

To add read more button to your posts, you should use WordPress more tag. In visual mode you will see this icon:



And in HTML mode it is:



Place it where you want text to end for the blog front page.

8. Parse error during upload

If you encounter error similar to this during theme activation, it means that some of the files have not uploaded correctly:

Parse error: syntax error, unexpected T_FUNCTION in /wp-content/themes/localnews/functions/sidebars.php on line 1

To fix it, just reupload (**select binary transfer mode in your ftp clien**t) the whole theme in binary mode.

9. Script declare error during upload

If you experience any script declare errors (Fatal error: Cannot redeclare…) during installation please deactivate followings or delete its folder from *wp-content/plugins*.

Advanced settings

1. Disabling scripts in case of plug-in incompatibility

If you are experiencing any problems with scripts you can disable them. For example if you would like to use Contact Form 7 plug-in, you should disable it in care/functions.php. (In most cases it is enough to add // before require_once part)

Find following code there:

```
require_once(MNKY_FUNCTIONS  . '/contact-form/grunion-contact-form.php');
```

and

```
        // Contact form
wp_enqueue_style('contact_form', get_bloginfo('template_url') . '/functions/contact-form/css/grunion.css', false, '', 'all');
wp_enqueue_script('contact_form', get_bloginfo('template_url') . '/functions/contact-form/js/jquery-ui-1.8.4.custom.min.js', array('jquery'), '1.8.4', true);
wp_enqueue_script('contact_form', get_bloginfo('template_url') . '/functions/contact-form/js/grunion.js', array('jquery'), '', true);
```

And change it to:

```
// require_once(MNKY_FUNCTIONS  . '/contact-form/grunion-contact-form.php');

        // Contact form
//wp_enqueue_style('contact_form', get_bloginfo('template_url') . '/functions/contact-form/css/grunion.css', false, '', 'all');
//wp_enqueue_script('contact_form', get_bloginfo('template_url') . '/functions/contact-form/js/jquery-ui-1.8.4.custom.min.js', array('jquery'), '1.8.4', true);
//wp_enqueue_script('contact_form', get_bloginfo('template_url') . '/functions/contact-form/js/grunion.js', array('jquery'), '', true);
```